

UNITED STATES DEPARTMENT OF THE INTERIOR  
BUREAU OF LAND MANAGEMENT  
Office of Fire and Aviation  
3833 S. Development Avenue  
Boise, Idaho 83705-5354

March 21, 2003

In Reply Refer To:  
1280 (FA-262) P

EMS Transmission 03/24/03  
Instruction Memorandum No. OF&A 2003-023  
Expires: 09/30/2004

To: All Field Offices  
Attn: Automated Sorting, Conversion, and Distribution System (ASCADS) Users

From: Director, Office of Fire and Aviation

Subject: ASCADS Upgrade/Migration and New User Log-in Requirements **DD: 04/08/03**

**Program Area:** Information Technology (IT)

**Purpose:** The purpose of this memorandum is to inform all ASCADS users of new requirements of the upgraded system. It also transmits the form to be used for user account login requests.

**Policy/Action:** All user accounts on the current ASCADS system **will be required** to migrate to the new ASCADS by April 08, 2003. All users are to request a user account login and password to connect to the new ASCADS. To obtain your new user account login and password, complete and return the attached ASCADS User Form (Attachment 1) prior to that date, even if you currently have a login account. Attachment 2 is the BLM's "General Rules and Guidelines Governing the Use of Bureau of Land Management Computer Systems" to be used in conjunction with completion of the ASCADS User Form.

User accounts that are not accessed for 90 days will be deactivated. To reactivate the account, contact Buddy Adams in the Remote Sensing/Fire Weather Support Unit (RSFWSU) at (208) 387-5362. If the account is not accessed for 180 days, the login will be removed from the system. In order to regain access to ASCADS, the user must complete and resubmit the ASCADS User Form.

In addition, all user accounts are required to use secure telnet for access to the new ASCADS. There may be several software programs available that could work, but SecureNetTerm is the only software the RSFWSU will guarantee to work and is willing to provide phone support for its use. It will be each user's responsibility to procure and license SecureNetTerm. This software can be found at <http://www.securenetterm.com>.

**Timeframe:** The new ASCADS will be available for parallel testing as of April 2, 2003 for a period of one (1) week. During the parallel test, the current ASCADS and the new ASCADS will both be operational. **As of March 31, 2003 at 23:15 GMT, and continuing throughout the parallel test week, any changes that the user makes on the old ASCADS must also be made on the new ASCADS.** After April 8, 2003 the old ASCADS will no longer be available.

All users wishing to access the new ASCADS must submit a new ASCADS User Form (Attachment 1). Current users of ASCADS should submit their forms prior to April 8, 2003.

**Background:** The Bureau of Land Management (BLM) is in the process of porting the ASCADS to new, faster hardware. The software development group added capabilities and enhancements to ASCADS and ported it to an IBM-AIX system.

The new system is currently available for testing. Although the new ASCADS is a faster, more responsive system, it has the look and feel very similar to the current ASCADS.

**Manual/Handbook Sections Affected:** None.

**Coordination:** This change has been coordinated with the Remote Sensing/Fire Weather Support Unit (RSFWSU) and the Systems Development Unit (SDU) of the Office of Fire & Aviation IT Division.

**Contact:** For questions and/or phone support on SecureNetTerm, please contact Charles (Kaz) Kazimir at (208) 387-5475. Questions on user access to ASCADS may be addressed to Buddy Adams at (208) 387-5362.

Signed by:  
Timothy M. Murphy  
Acting Director  
Office of Fire and Aviation

Authenticated by:  
Pat Lewis  
Supervisory Mgmt. Asst.  
Office Services

## 2 Attachments

1 – ASCADS User Form (1 p)

2 – General Rules and Guidelines Governing the use of BLM Computer Systems (1 p)

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